

NOTICE TO SCHOOL BUS CHASSIS AND BODY BIDDERS

The _____ Community School District will receive sealed bids for the purchase of the following school transportation equipment.

1. (Number), (Cap.) passenger school bus chassis.
2. (Number), (Cap.) passenger school bus body(s).

GENERAL CONDITIONS

1. All sealed bids will be accepted by _____ (Name) _____, _____ (Title) _____, at _____ (Street Address) _____, _____ (City) _____, _____ (State) _____, _____ (Time) _____, on _____ (Month/Day/Year) _____.
2. Sealed bids will be opened and acted upon by the Board of Education on or about _____ (M/D/Y) _____. Bidders will be notified of any action taken as soon as possible after that date. The Board of Education reserves the right to reject any or all bids.
3. All school bus chassis and body bids for said equipment shall meet or exceed the “Minimum Standards for Construction of School Transportation Equipment, Iowa, TR-B-3R (Revised 1998)” and shall meet all Federal Motor Vehicle Safety Standards applicable at the time the equipment is manufactured, except where changes, not in conflict with the above, are set forth in the specifications.
4. The attached specifications are preferred by the district. Bidders shall indicate in the “Bidder’s Base Proposal” space provided, a description of the equipment to be furnished as part of the base bid. Optional equipment and prices as asked for or offered shall be listed in the “Option” and “Option Price” spaces provided.
5. Chassis bidders shall indicate the net cost of the chassis, including freight delivered to each of the body companies shown on the bid form.
6. Body bidders shall indicate the net cost per body mounted on a chassis of the district’s choice, FOB body factory. In addition, the net cost per body, FOB _____ (City) _____, Iowa shall be shown.
7. Payment in the amount of _____ percent of the net cost of each completed chassis will be made within _____ days of written confirmation by the chassis bidder or manufacturer, or chassis delivery to the body company. One hundred fifty (\$150) dollars of the net cost of each chassis will be withheld until the vehicle passes initial state and district inspection [IAC 43.25(7)].
8. Payment for the net cost of each body, mounted on the district’s chassis, will be made within _____ days of receipt and inspection of the completed unit(s). One hundred fifty (\$150) dollars of the net cost of each body will be withheld until the vehicle passes initial state and district inspection [IAC 43.25(7)].
9. Final payment for any equipment not meeting district specifications will be made within _____ days of specification compliance by the successful bidders(s).
10. For information regarding specifications, contact _____ (NAME) _____ at _____ (PHONE NUMBER) _____.
11. State on outside of sealed bid envelope: “BID ENCLOSED—SCHOOL BUS CHASSIS (OR BODY).”